



**NATIONAL CLUB
ACCREDITATION SCHEME**

Position Title:	NPL Academy Head Coach Under xx Boys/Girls
Employment Status:	Contracted Role
Location:	John Fredericks Park, Old Cleveland Rd, Capalaba, Qld 4157
Reports To:	NPL Academy Manager / Football Director
Staff Reporting to this Position:	N/A

About Capalaba FC

Capalaba Football Club is home of the 'Bulldogs' and is located at John Fredericks Park, Old Cleveland Road, Capalaba.

The Club was formed in 1972 and is a football (soccer) club catering for all ages and genders.

About the Role

To deliver a quality football program to all players which is focused on sustainable on-field success and a commitment to ongoing player development that is in line with the FFA National Curriculum and the Club's Vision and football Philosophy.

Organisational Relationships

The NPL Coach reports directly to the NPL Boys/Girls Academy Manager of Capalaba Football Club.

The role provides advice, leadership and support on football and football related matters to:

- a) Team Players;
- b) Fringe Players; and
- c) Other Coaches within the NPL System at Capalaba Football Club.

Role Characteristics

The successful candidate will be progressive, energetic, enthusiastic, innovative and results driven with a strong ethical approach and an outstanding track record in the delivery of quality football outcomes.

You will be working in an environment that is integral to fostering the club culture focusing on our moral and ethical values. You will have experience working in a busy environment, the ability to multitask and possess a 'can-do' attitude.

Capalaba Football Club
 John Fredericks Park
 Old Cleveland Road
 Capalaba, Brisbane, QLD
 Telephone: (07) 3823 1312
 Email: secretary@capalababulldogs.com



NATIONAL CLUB ACCREDITATION SCHEME

Duties & Responsibilities

Incl. but is not limited to the following

Player Development

- acquiring and maintaining direct knowledge of the applicable constitutions, bylaws, rules, policies, interpretations and regulations of the NPL;
- deliver and support an environment of continuous improvement and ongoing player development;
- provide the training program materials and content to support your team(s) based on the NPL curriculum;
- provide ongoing mentoring and support, where required, to improve competition outcomes for your team(s);
- manage and co-ordinate the regular pre-season, mid-season and post-season review of player performance and development within the NPL framework.

Team Management

- planning, supervision, coordination and leadership in all aspects of the team;
- acknowledges that players and team officials are subject to all policies, rules and regulations governing the sport;
- assist with the organisation of pre-season games for your team(s) where requested and, where possible, ensure they are held on home grounds where ever possible;
- assist in gradings, trials and team compilations across the your NPL Team(s) in conjunction and with the assistance of appointed technical directors and coordinators.

Public Profile & Community

- support and promote the club in line with its Vision to assist in raising the profile of the club within the community;
- provide regular and consistent communication between the club and players within your team(s);
- assist with the organisation of the player presentation functions at the end of the season;
- attend and support club events throughout the season, where it does not directly conflict with team games.

These specific objectives may change by mutual consent of both parties in writing.

Skills and Experience

Essential:

- Experience coaching and working cooperatively with a range of people;
- High level of interpersonal, leadership and team skills;
- Ability to learn and adapt to an ever-changing environment;
- Professional presentation and strong communication skills;

Capalaba Football Club

John Fredericks Park
Old Cleveland Road

Capalaba, Brisbane, QLD

Telephone: (07) 3823 1312

Email: secretary@capalababulldogs.com



NATIONAL CLUB ACCREDITATION SCHEME

- Appropriate level of FFA licensing to coach the team(s).
- Desirable:**
- Passionate and dedicated to promoting the club to the wider community;
 - Have current CPR certification and First Aid training;
 - Participate in some or all the following as requested by Capalaba Football Club:
 - Fund raising activities
 - Club social activities
 - Interviews and other media obligations

Key Results Areas (KRA) Performance standards for this position and eligibility for performance-based remuneration are met when:

KRA	Objective	Measurement
Team Leadership	<ul style="list-style-type: none"> • Lead and manage the Football Team 	<ul style="list-style-type: none"> • Setting priorities and work plans for players and the team; • Establishing a culture where teamwork and co-operation are evident; • All team members understand Club processes and standards and maintain a consistently high level of coach & player engagement.
Coaching	<ul style="list-style-type: none"> • Coach and mentor the team, focused on delivering high levels quality coaching and player development. 	<ul style="list-style-type: none"> • Ensuring training plans are current and ready for all training sessions; • Ensuring training sessions are well prepared and ready for when the players arrive; • Ensuring training is delivered at the appropriate level for the players and the point within the season; • Encourage players to work at their peak levels, and ensure their continuous development.
Compliance	<ul style="list-style-type: none"> • Ensure compliance with relevant governing standards 	<ul style="list-style-type: none"> • All requirements of various licensing bodies are met, and non-compliance issues are identified and resolved in a timely manner; • Arrival at games at least 1 hour prior to kick off to ensure that player warm ups and team are ready to play at designated kick off time. • All required paperwork and administration are completed and submitted on time in accordance with the NPL requirements prior to games.



NATIONAL CLUB ACCREDITATION SCHEME

Premises

- Football facilities are maintained and presented at a high standard
- All maintenance and safety issues are reported to the Committee in a timely manner and in accordance with Club procedures and policies.

Review Periods

A review of the role will take place every three (3) months from the commencement of the contract unless requested by the NPL Boys/Girls Academy Manager earlier. This will take the format of the NPL Boys/Girls Academy Manager providing a written report to the management committee and if requested by either party a meeting between the NPL Boys/Girls Technical Director and a representative from the management committee at a mutually convenient time and location.

Contracted Terms

Hours

As required to successfully deliver on the Position Objectives and Key Duties. Hours may be varied as necessary in consultation with the NPL Boys/Girls Academy Manager or its nominated representative.

Remuneration

Capalaba Football Club agrees to employ the services of <Team Name> for the <Year> Season <Start Date to End Date> in the role of <Coaching Title>.

The club will provide the coach with a coaching uniform. The coach will wear the official uniform provided during all official training and match events as set by the club.

The coach will attend a minimum of 80% of all coaching meetings and updates as set by the club. The coach will always act in a professional manner and maintain a safe and healthy training and playing environment.

Method of Payment





**NATIONAL CLUB
ACCREDITATION SCHEME**

Contract term	Commencement date: Expiry date:
Other Interests	During the term of this contract, you will not be employed by, or be directly or indirectly concerned or interested in any organisation which is in direct or indirect competition or that is incompatible and/or inconsistent with the interests of Capalaba Football Club without the express written consent of the NPL Boys/Girls Technical Director or its nominated representative.
Termination of Contract	The contract may be terminated prior to the expiry date by either party providing the other party with one month's written notice. The NPL Academy Manager or its nominated representative will make all reasonable efforts to determine within 60 days of the contract expiry date, whether the contract may be renewed.
Parties to this Contract	We the undersigned declare that we have read and understood the terms and conditions of this agreement and that our signature is testimony to our intention to form a legal and binding relationship on these terms.

Capalaba Football Club
John Fredericks Park
Old Cleveland Road
Capalaba, Brisbane, QLD
Telephone: (07) 3823 1312
Email: secretary@capalababulldogs.com



NATIONAL CLUB ACCREDITATION SCHEME

For Capalaba Football Club Inc

President

Witnessed by

Full Name: _____

Full Name: _____

Signature _____

Signature _____

Date _____

Date _____

NPL Coach

Witnessed by

Full Name: _____

Full Name: _____

Signature _____

Signature _____

Date _____

Date _____